



Havering

L O N D O N B O R O U G H

CRIME & DISORDER COMMITTEE AGENDA

7.30 pm	Thursday 14 July 2011	Town Hall, Main Road, Romford.
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Members 9: Quorum 3

COUNCILLORS:

**Conservative Group
(5)**

**Residents' Group
(2)**

**Labour Group
(1)**

**Independent
Residents' Group
(1)**

Becky Bennett
Ted Eden (Chairman)
Roger Evans
Georgina Galpin
Frederick Osborne

Linda van den Hende
John Wood (Vice-
Chair)

Denis Breading

David Durant

**For information about the meeting please contact:
James Goodwin 01708 432432
James.goodwin@havering.gov.uk**

What is Overview & Scrutiny?

Each local authority is required by law to establish an overview and scrutiny function to support and scrutinise the Council's executive arrangements. Each overview and scrutiny committee has its own remit as set out in the terms of reference but they each meet to consider issues of local importance.

They have a number of key roles:

1. Providing a critical friend challenge to policy and decision makers;
2. Driving improvement in public services;
3. Holding key local partners to account; and
4. Enabling the voice and concerns of the public.

The Crime and Disorder Committee considers issues by receiving information from, and questioning, Cabinet Members, officers and external partners, particularly the Responsible Authorities, i.e. Metropolitan Police, Metropolitan Police Authority, Fire and Rescue Authorities, and Primary Care Trusts, to develop an understanding of proposals, policy and practices. They can then develop recommendations that they believe will improve performance, or as a response to public consultations.

Committees will often establish Topic Groups to examine specific areas in much greater detail. These groups typically consist of between 3-6 Members and the review period can last for anything from a few weeks to a year or more to allow the Members to comprehensively examine an issue through interviewing expert witnesses, conducting research and site visits. Once the topic group has finished its work it will send a report to the Committee that created it and it will often suggest recommendations to the executive.

Terms of Reference

The areas scrutinised by the Committee are in exercise of the functions conferred by the Police and Justice Act 2006, Section 19-22 and Schedules 8 & 9.

AGENDA ITEMS

1 CHAIRMAN'S ANNOUNCEMENTS

The Chairman will announce details of the arrangements in case of fire or other events that might require the meeting room or building's evacuation.

2 APOLOGIES FOR ABSENCE AND ANNOUNCEMENT OF SUBSTITUTE MEMBERS

(if any) – receive.

3 DECLARATION OF INTERESTS

Members are invited to declare any interests in any of the items on the agenda at this point of the meeting. Members may still declare an interest in any item at any time prior to the consideration of the matter.

4 MINUTES OF THE MEETING

To approve as correct the minutes of the meetings held on 10 May 2011 and authorise the Chairman to sign them.

5 NHS HAVERING

Presentation by the new Havering Borough Director, Jacqui Himbury.

6 WORK PLAN (Pages 1 - 4)

Report attached.

7 COMMUNITY SAFETY STAFFING 2011/12 (Pages 5 - 10)

Report attached.

8 URGENT BUSINESS

To consider any other item in respect of which the Chairman is of the opinion, by reason of special circumstances which shall be specific in the minutes that the item should be considered at the meeting as a matter of urgency.

**Ian Buckmaster
Committee Administration &
Member Support Manager**

CRIME & DISORDER COMMITTEE

Subject Heading:	Committee's Work Programme
CMT Lead:	Ian Burns, Acting Assistant Chief Executive- Legal and Democratic Services
Report Author and contact details:	James Goodwin Committee Administration 01708 432432 james.goodwin@havering.gov.uk
Policy context:	To agree the Committee's work programme for the 2011/12 municipal year.
Financial summary:	None – overview and scrutiny work will be covered by existing resources

SUMMARY

At this stage of the municipal year the Committee is required, so far as is practicable, to agree its work programme for the forthcoming year. This applies to both the work plan for the Committee as a whole and to the subject of any topic group run under the Committee's auspices.

RECOMMENDATIONS

That the Committee agree its work programme for 2011/12 municipal year.

REPORT DETAIL

Shown in the schedule at the end of the report is a draft work programme for the Committee's four remaining meetings during the municipal year (this does not include the Joint Overview and Scrutiny meeting to consider the Council's budget).

Members will note that a significant proportion of the workplan has been left blank at this stage. This is to reflect the fact that Members may well wish to select further issues for scrutiny. In addition, previous experience has shown that it is beneficial to leave some excess capacity for scrutiny in order to allow the Committee to respond fully to any consultations or other urgent issues that may arise during the year.

Additionally, the Committee has the power to select an issue for more in depth scrutiny as part of a topic group review. Council has recommended that, in view of limited resources, only one such topic group is run at any one time. The Committee is therefore requested to consider what should be the subject of its next topic group review, if any.

IMPLICATIONS AND RISKS

Financial implications and risks: None – it is anticipated that the work of the Committee can be supported from existing resources.

Legal implications and risks: None

Human Resources implications and risks: None

Equalities implications and risks: None

BACKGROUND PAPERS

None.

Schedule: Draft Work Programme for Crime & Disorder Committee.

Meeting 1 (11 Oct 11)	Meeting 2 (9 Nov 11)	Meeting 3 (16 Feb 12)	Meeting 4 (8 May 12)
Report on HCSP expenditure	Update on changes following Police Reform and Social Responsibility Act	Report on HCSP expenditure	Annual Report
Report on HCSP priorities for year	Invite to one of HCSP Partners		Invite to one of HCSP Partners

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**CRIME AND DISORDER
OVERVIEW & SCRUTINY
COMMITTEE**

REPORT

Subject Heading:	Community Safety Section staffing budget 2011-12
CMT Lead:	Christine Dooley
Report Author and contact details:	Deborah Houston-MacBean Community Safety Manager 01708 432096
Policy context:	Crime and Disorder Reduction

SUMMARY

The report details the Community Safety Section staffing budget for 2011-12.

RECOMMENDATIONS

That the members note the content of the report

REPORT DETAIL

The Community Safety Service sits within the Legal and Democratic Services Directorate and includes staff in three discrete service areas, namely CCTV, Road Safety, and Community Safety. The overall responsibility for the strategic direction and service delivery of these services rests with the Community Safety Manager. This report details the staffing budget of the Community Safety Section.

As part of the Havering Council transformational change programme, the Community Safety Service has recently undergone a restructure which was completed in March 2011.

The previous re-structuring of the Community Safety Service had created a more robust provision to address anti-social behaviour and hate crime. This reflected both best practice and current thinking regarding the merging of anti-social behaviour and hate crime. Consequently, the domestic violence and hate crime work programme had been subsumed within this new structure. In addition, mainstreaming approaches introduced for both hate crime and domestic violence ensure both Council services and partner agencies are positioned to respond to this agenda, and the need for the post has diminished. Therefore the post of Community Safety officer (Hate Crime) was deleted with a saving of £45,788.70 from the 1st of April 2011.

At this time , the re structure highlighted the intention to prepare the service to be more responsive to the current Government policy changes and provide development opportunities for staff to work across a wider range of service responsibilities and provide for business continuity. Consequently staff from the section took on generic interchangeable roles with all staff job titles being changed to Community Safety Officer. The revised structure is set out in appendix 1.

Currently there are 8.40 FTE within the section.
The council cost of staffing is set out in table 1.

Table 1.

Basic	National Insurance	Pension	TOTAL
£353,610	£28,170	£77,800	£459,580

Currently there is one Community Safety Officer vacancy in the service, (since the 1st of May 2011), which is currently held vacant. If this post is not recruited to the service will save a further £51,615.66 in 2011-12 (based on eleven months salary).

In addition there is the temporary post of a full time ASB caseworker, who is currently funded through reward grant funding until July 2011 at a cost of £34,222.

The role of the Community Safety Service is to fully implement the Havering Community Safety Plan and to ensure that the Council meets its statutory obligations in relation of the Crime and Disorder Act 1998 and subsequent and associated legislation. Staff job descriptions reflect the breadth of work covered by the service and 100% of staff time is attributed to the discharge of the team's crime and disorder functions.

IMPLICATIONS AND RISKS

*There is a **corporate** requirement to set out the implications and risks of the decision sought, in the following areas*

Financial implications and risks:

Further financial reductions may significantly impact on the Councils ability to respond to its legal obligations.

Legal implications and risks:

The Council has a duty to consider section 17 of the Crime and Disorder Act 1998.

Human Resources implications and risks:

The service has recently undergone a restructure in line with the Councils Human resource procedures and in consultation with trade unions.

Equalities implications and risks: No equalities implications

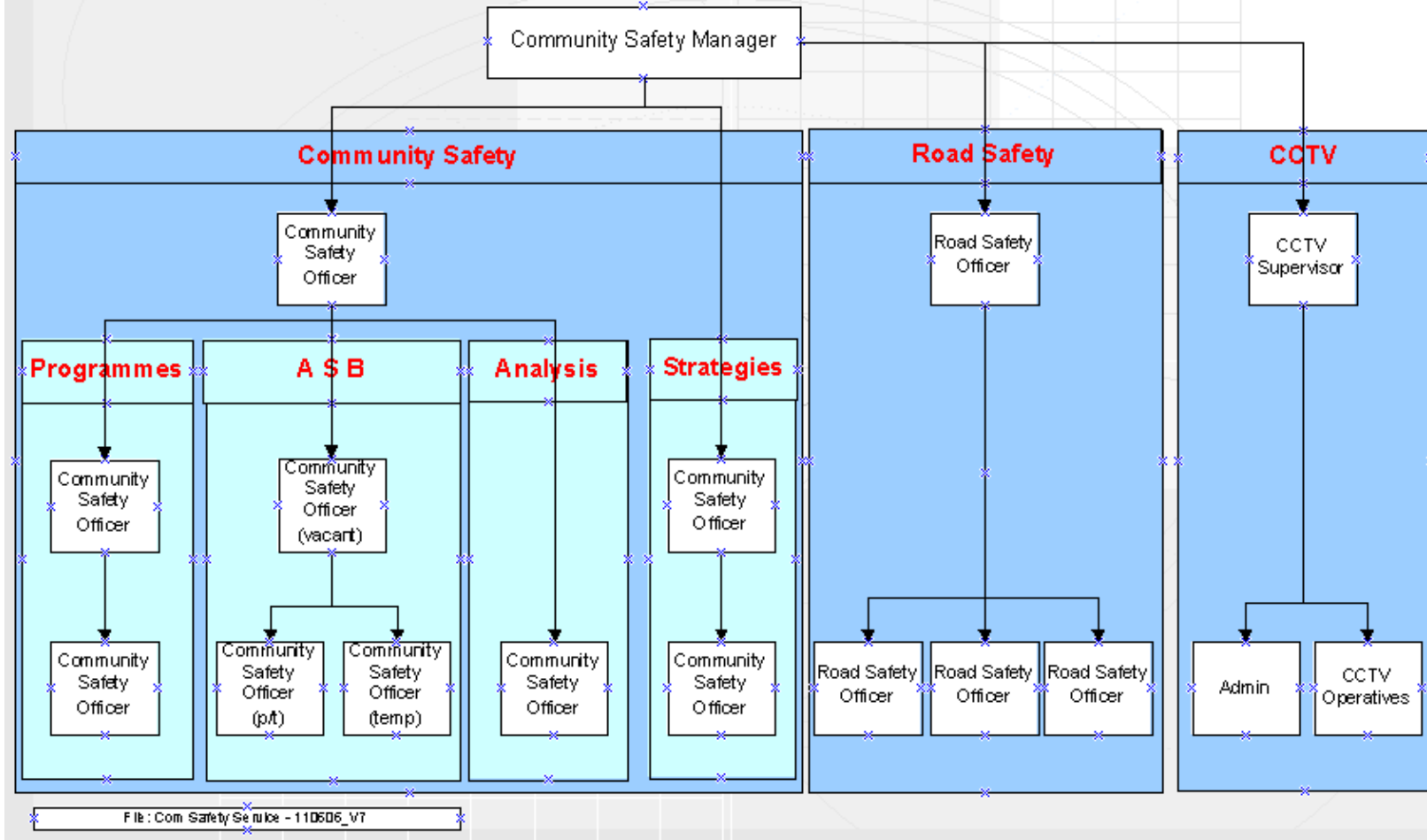
BACKGROUND PAPERS

*There is a **statutory** obligation to list papers relied on in the preparation of the report, unless:*

- 1 BUDGET MONITORING REPORT Run On 10-MAR-2011 04.23.23 PM for Period Name : '11-10' , Cost Centre : 'G133'
- 2 BUDGET MONITORING REPORT D120 01-MAR-11 09.50.24 AM

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Legal & Democratic Services Community Safety Service



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